

# Register for Odyssey eFileIL

1. Visit: <https://illinois.tylerhost.net/ofsw eb>





**Court Information**

Welcome to the Illinois eFiling site...

Counties going live soon...

1st Appellate District, 2<sup>nd</sup> Appellate District, 3rd Appellate District, 4th Appellate District, 5th Appellate District, Adams, Alexander, Carroll, Champaign, Christian, Coles, Cumberland, Effingham, Gallatin, Greene, Hamilton, Hardin, Iroquois, Jersey, Jo Daviess, Kankakee, LaSalle, Livingston, Morgan, Pike, Saline, Stephenson, Supreme Court, Vermillion, Washinnton Wayne White Williamson

**Actions**

 Sign In       Register

**Self Help**

[Need Help?](#)

[FAQs](#)

[Web Training Sessions](#)

2. Click "Register"





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3. Enter your information and click "Next"



### Register

User Information » Firm Information » Terms and Conditions » Complete

**First Name**  **Middle**  **Last Name**

**Email Address**  **Password**

**Security Question**

**Security Answer**

4. Mark "Register for Self-Represented Account" (Pro Se)



### Register

User Information » Firm Information » Terms and Conditions » Complete

#### Registration Options

**Register for a Firm Account**

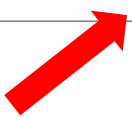
Perfect for:

- Attorneys
- Firms with multiple filers
- Solo Attorney Practitioners

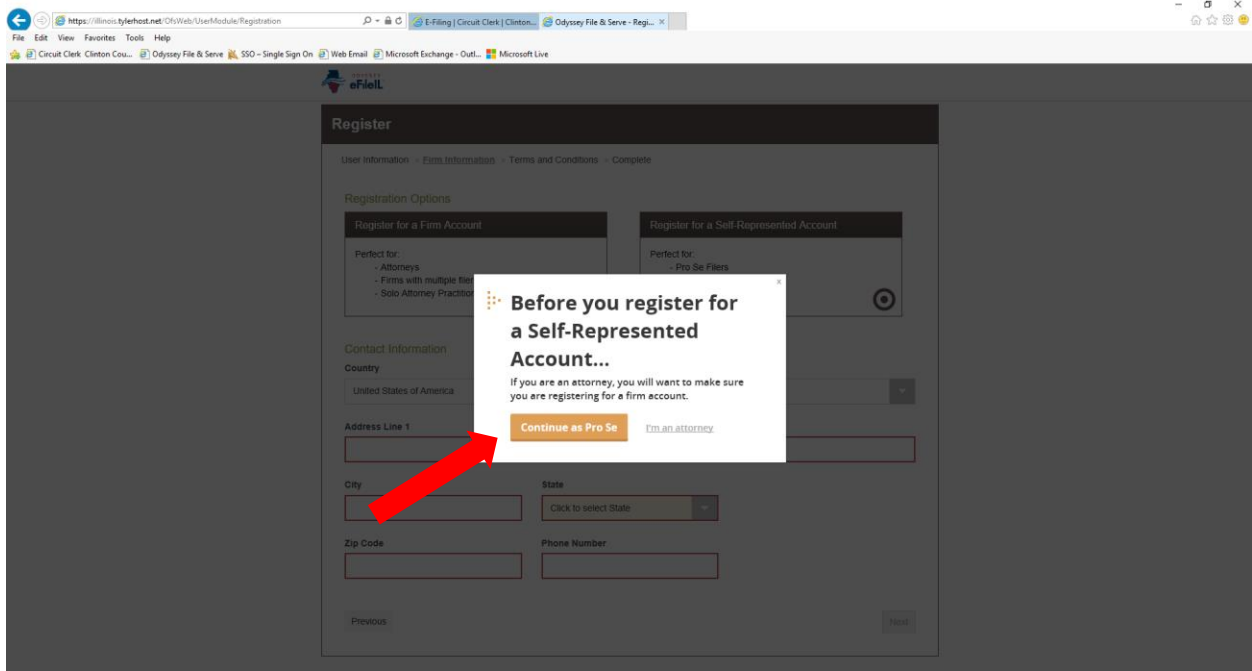
**Register for a Self-Represented Account**

Perfect for:

- Pro Se Filers
- Process Servers
- Landlords / Tenants



## 5. Continue as "Pro Se"



## 6. Enter "Contact Information" and click "Next"

The screenshot shows the "Register" page with the "Contact Information" section. The progress bar shows "User Information" > "Firm Information" > "Terms and Conditions" > "Complete". The "Registration Options" section has two boxes: "Register for a Firm Account" (perfect for Attorneys, Firms with multiple filers, Solo Attorney Practitioners) and "Register for a Self-Represented Account" (perfect for Pro Se Filers, Process Servers, Landlords / Tenants). The "Contact Information" section includes a "Country" dropdown menu set to "United States of America", an "Address Line 1" text field, a "City" text field, a "State" dropdown menu set to "Illinois", a "Zip Code" text field, and a "Phone Number" text field with a clear button (X). At the bottom, there are "Previous" and "Next" buttons. A red arrow points to the "Next" button.

7. Click "I Agree – Create My Account"



**Register**

User Information » Firm Information » Terms and Conditions » Complete

### Odyssey File & Serve Usage Agreement

Welcome to the online services of Tyler Technologies for the State of Illinois. Please read this Agreement carefully. It governs Your access to and use of the Odyssey File & Serve application through the Tyler Technologies Internet Site. Your use of the Tyler Technologies Site and/or other Tyler products is conditioned upon Your acceptance of this Agreement. By clicking on the "I Accept" button, You are agreeing to be legally bound by all of the terms and conditions of this Agreement. If You are acting as an employee, You agree that this Agreement will bind Your employer and that You are authorized to do so. As used in this Agreement, "You" or "Your" includes You and Your employer.

Section 1. Definitions  
Section 2. License; Restrictions on Use  
Section 3. Access to the Tyler Internet Site  
Section 4. Limitations on Use  
Section 5. Fee Schedule  
Section 6. Proprietary Rights  
Section 7. Disclaimers and Limitations  
Section 8. Your Warranties and Indemnification  
Section 9. Limitations of Liability  
Section 10. Arbitration  
Section 11. Miscellaneous

Section 1. Definitions

The following terms have the following meanings in this Agreement: "Authorized User" means any of Your employees, agents, independent contractors or consultants who agree to be bound by the terms and conditions of this Agreement and who are authorized or otherwise designated or permitted by You to access and use the Tyler Services pursuant to the License. "E-Document" refers to any document or discrete compilation of text and/or graphical information in electronic form suitable for submission into the Odyssey File & Serve program. "Enhancement" means any correction, modification, customization, revision, enhancement, improvement, update, upgrade, new release or other change that is released generally by Tyler Technologies for the Tyler Services. "Fee Schedule" means Tyler's current Fee Schedule for use of the Tyler Services, as may be altered or amended from time to time by Tyler. "Information" means the records, data, databases, documents, materials, and other information accessible through the Tyler Services. "License" means the limited license granted to You under

[Previous](#) [I Agree - Create My Account](#)

8. You will get a confirmation that you successfully registered, you will need to complete the verification process by going to the email.



**Register**

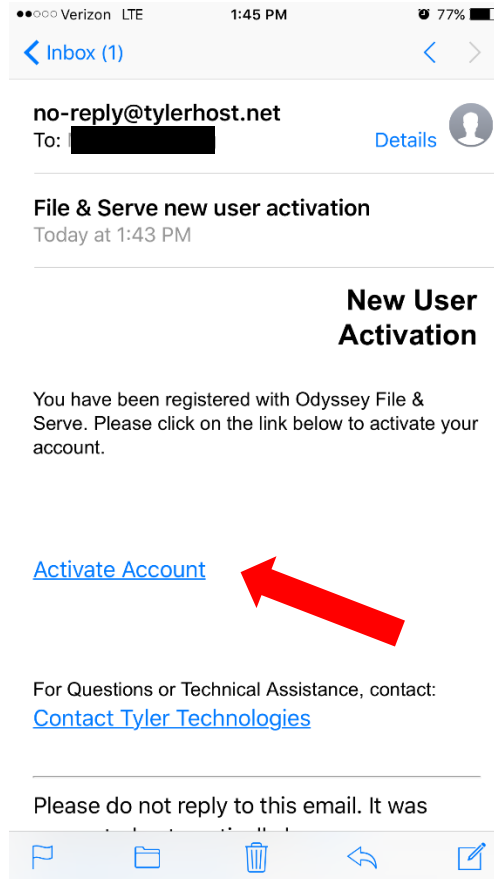
User Information » Firm Information » Terms and Conditions » Complete

Congratulations, you have successfully registered!

Email Address: [REDACTED]@icloud.com

A verification email has been sent to you. Click on the link inside your email to complete the verification process.

9. You will need to Activate Account by opening the email and click “Activate Account”



10. Activated screen will show in browser.

